

AGENCY APPLICATION FORM

Complete this application form, then send it to us with a copy of your current business profile, PIER certificate and any other supporting documentation, including marketing material to info@capital.edu.au

Company Name				
ABN		ACN		
Contact name 1		Email Address		Position
Contact name 2		Email Address		Position
Contact name 3		Email Address		Position
Office street, state, postcode				
Postal address (if different)				
Office phone		Mobile phone		
Main Office Email				
Website				
Other trading names/brands				
BSB		Account Number		
Bank Name				
Year agency founded		Years in recruitment		No. staff employed
Students recruited last year		Students recruited for Australia last year		
Countries you recruit from				
Other agents you partner with				
Services offered to students				
Your methods of marketing				
Associations & memberships				

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Referee company name 1			
Contact name		Job title	
Address (in Australia)			
Office phone		Mobile phone	
Email			

Referee company name 2			
Contact name		Job title	
Address (any country)			
Office phone		Mobile phone	
Email			

Referee company name 3			
Contact name		Job title	
Address (any country)			
Office phone		Mobile phone	
Email			

Checklist of documents to attach

Business profile

Marketing material

PIER certificate

Other supporting documentation

MARA registration

DECLARATION: I want to represent Australian Capital College as an education agent and agree to do so in an honest, ethical and professional manner. I declare the information I have provided in this application is correct and true.

Name		Position	
Company		Date	